Prescription Drug Authorization Form Contact Information

Please use the **Prescription Drug Prior Authorization Request Form (No. 61-211)** when submitting prior authorization request for prescription drugs. A copy of the **Prescription Drug Prior Authorization Request Form** is attached. The form is also available on the Provider Resources webpage at www.cahealthwellness.com. Requests made with incorrect forms will be returned to the provider or facility for resubmission on the **Prescription Drug Prior Authorization Form**.

When submitting a **Prescription Drug Prior Authorization Request Form** for California Health & Wellness members, please note the contact information differs based on the type of prior authorization request being made.

Prior Authorization Contact Information

Prior Authorization Type	Contact	Fax	Phone
Self-Administered Medications *(Including CCIPA)*	**Envolve Pharmacy Solutions**	1-866-399-0929	1-877-277-0413
Physician-Administered Medications	**California Health & Wellness Pharmacy Department**	1-877-259-6961	1-877-658-0305
CCIPA Physician-Administered Medications *(only for chemotherapy, including adjunctive therapy, and transplant immunosuppresion).*	**California Health & Wellness Pharmacy Department**	1-877-259-6961	1-877-658-0305
CCIPA Physician-Administered Medications *(except for chemotherapy, including adjunctive therapy, and transplant immunosuppresion).*	**Community Care IPA (CCIPA)**	1-562-766-2001	1-855-900-1224

Pharmacy Help Desk **1-844-276-1398**

NOTE: Enteral Nutrition

- Submit **Pump Enteral Nutrition Prior Authorizations to California Health & Wellness Pharmacy Department**. Billing must be through California Health & Wellness Medical Billing.
- Submit **Bolus (no pump) Enteral Nutrition Prior Authorizations to Envolve Pharmacy Solutions**. Billing must be handled through a network pharmacy using pharmacy claims.

PRESCRIPTION DRUG PRIOR AUTHORIZATION OR STEP THERAPY EXCEPTION REQUEST FORM

Plan/Medical Group Name: _____ **Plan/Medical Group Phone#: (_____)_____**

Plan/Medical Group Fax#: (_____)_____ **Non-Urgent** ☐ **Exigent Circumstances** ☐

Instructions: Please fill out all applicable sections on both pages completely and legibly. Attach any additional documentation that is important for the review, e.g. chart notes or lab data, to support the prior authorization or step-therapy exception request. **Information contained in this form is Protected Health Information under HIPAA.**

Patient Information

First Name:	Last Name:	MI:	Phone Number:
Address:	City:	State:	Zip Code:
Date of Birth:	☐ Male ☐ Female	Circle unit of measure Height (in/cm): _____ Weight (lb/kg):_____	Allergies:
Patient's Authorized Representative (if applicable):		Authorized Representative Phone Number:	

Insurance Information

Primary Insurance Name:	Patient ID Number:
Secondary Insurance Name:	Patient ID Number:

Prescriber Information

First Name:	Last Name:	Specialty:	
Address:	City:	State:	Zip Code:
Requestor (if different than prescriber):		Office Contact Person:	
NPI Number (individual):		Phone Number:	
DEA Number (if required):		Fax Number (in HIPAA compliant area):	
Email Address:			

Medication / Medical and Dispensing Information

Medication Name:

☐ New Therapy ☐ Renewal ☐ Step Therapy Exception Request

If Renewal: Date Therapy Initiated: Duration of Therapy (specific dates):

How did the patient receive the medication?

☐ Paid under Insurance Name:_____ Prior Auth Number (if known):_____

☐ Other (explain):

Dose/Strength:	Frequency:	Length of Therapy/#Refills:	Quantity:

Administration:

☐ Oral/SL ☐ Topical ☐ Injection ☐ IV ☐ Other:

Administration Location:	☐ Patient's Home	☐ Long Term Care
☐ Physician's Office	☐ Home Care Agency	☐ Other (explain):_____
☐ Ambulatory Infusion Center	☐ Outpatient Hospital Care	_____

PRESCRIPTION DRUG PRIOR AUTHORIZATION OR STEP THERAPY EXCEPTION REQUEST FORM

Patient Name:	ID#:

Instructions: Please fill out all applicable sections on both pages completely and legibly. Attach any additional documentation that is important for the review, e.g. chart notes or lab data, to support the prior authorization or step therapy exception request.

1. Has the patient tried any other medications for this condition? ☐ **YES (if yes, complete below)** ☐ **NO**

Medication/Therapy (Specify Drug Name and Dosage)	**Duration of Therapy** (Specify Dates)	**Response/Reason for Failure/Allergy**

2. List Diagnoses:	**ICD-10:**

3. <u>Required clinical information</u> - Please provide all relevant clinical information to support a prior authorization or step therapy exception request review.

Please provide symptoms, lab results with dates and/or justification for initial or ongoing therapy or increased dose and if patient has any contraindications for the health plan/insurer preferred drug. Lab results with dates must be provided if needed to establish diagnosis, or evaluate response. Please provide any additional clinical information or comments pertinent to this request for coverage, including information related to exigent circumstances, or required under state and federal laws.

☐ Attachments

Attestation: I attest the information provided is true and accurate to the best of my knowledge. I understand that the Health Plan, insurer, Medical Group or its designees may perform a routine audit and request the medical information necessary to verify the accuracy of the information reported on this form.

Prescriber Signature or Electronic I.D. Verification:_____ **Date**:_____

Confidentiality Notice: The documents accompanying this transmission contain confidential health information that is legally privileged. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or action taken in reliance on the contents of these documents is strictly prohibited. If you have received this information in error, please notify the sender immediately (via return FAX) and arrange for the return or destruction of these documents.

Plan/Insurer Use Only: Date/Time Request Received by Plan/Insurer:_____ Date/Time of Decision_____

Fax Number (_____)_____

☐ Approved ☐ Denied Comments/Information Requested: _____